|  |  |
| --- | --- |
| **PARTNERSHIP FIRM** | |
| **Checklist for Opening Partnership Firm Trading/Demat Account**  Important Note:-  A) Trading account will be opened in the name of the Partnership Firm, and the Demat account will be opened in the name of the individual Partners. Therefore, please fill out two separate KYC forms for the Trading and Demat account openings.  B) The Trading account opening KYC form should be signed with the firm stamp, while the Demat account opening form should be signed without a stamp. | |
| 1. | **“Authority Letter”** on the letter head of the firm signed by all the partner/s clearly stating that the within named persons, who are partners of the firm, have been nominated as authorized signatories to open and operate the said demat & trading account on behalf of the firm **( Format attached, Refer Page no.2 )** |
| 2. | **“List of Authorized Partners”** on the letter head of the firm duly certified by the All Partner’s with stamp  **( Format attached, Refer Page no.3 )** |
| 3. | **“List of All Partners”** on letter head of the firm duly certified by the Authorized Partner’s with stamp  **( Format attached, Refer Page no.4 )** |
| 4. | **“PAN Card Copy of Partnership Firm”** duly attested by the Authorized Partner’s with stamp. |
| 5. | **“Proof of Address”** of the Partnership Firm duly attested by the Authorized Partner(s) with stamp  (Any One of the following)   * Latest Bank Statement / Passbook with latest transaction details (Should not more than 3 month old) * Electricity bill (Should not more than 2 months old) * MTNL/BSNL landline telephone bill (Should not more than 2 months old) * Proof of address issued by Statutory / Regulatory Authorities / Central-State Govt. |
| 6. | Duly self-attested Copy of **“PAN card & Aadhaar Card”** of Authorized Partner’s. |
| 7. | **“Proof of Bank Account”** of the Partnership Firm - duly attested by the Authorized Partner’s with stamp  **(Any One of the following)**   * Original Cancelled Cheque - If the Partnership Firm name is not pre-printed on cheque leaf than please provide the latest bank statement/passbook in order to cross bank account details. * Latest Bank Account Statement / Passbook with latest transactions – Should not more than 3 months old. |
| 8. | Copy of the **“Balance Sheet & P&L”** for the last **“Two Financial Years”** of the Partnership Firm - duly attested by the Authorized Partner’s with stamp.  **Note:-**  **a)** If the firm is newly formed than latest original CA Certified net worth certificate to be provided on letter head of the Chartered Accountant (CA). |
| 9. | **“Partnership Deed”** - duly attested by the Authorized Partner’s with stamp. |

*(On Letter Head of the Firm)*

**AUTHORITY LETTTER**

Date :

To,  
Profitmart Securities Pvt Ltd

Unit No 213. Opal Square, Plot No C-1, Thane – East,

Thane, Mumbai – 400604, Maharashtra, India.

Dear Sir,

We, the undersigned partners' of M/s. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ carrying on business at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ desire to open a trading and / or demat account with **M/s. Profitmart Securities Private Limited.** Member of the National Stock Exchange of India Ltd. (NSE), Bombay Stock Exchange of (India) Ltd (BSE), Multi Commodity Exchange of India Ltd (MCX) and Depository Participant with Central Depository Services (India) Limited (CDSL) for the purpose of dealing in Capital Market/Cash segment/Futures & Options /Currency Derivatives segment, Commodity Segment or any other segment that may be introduced at a later stage by NSE/BSE/MCX/CDSL, or any other segments, Exchange, or Depositories and Repositories and their participant in future”.

**RESOLVED THAT** We, the partners jointly authorize our partner(s), Mr/Mrs\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ and/or Mr./Mrs. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ and/or Mr./Mrs. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ authorized **Jointly** to open & operate trading/demat account, issue instructions to you as our broker for securities, traders, funds, investments, etc., and undertake that all the acts of the said partner in this connection purporting to be done on behalf of the firm shall be binding on the firm and each one of us and respective estate until liabilities if any, occurred in respect of such acts has been discharged.

**RESOLVED FURTHER** the common seal of the firm is affixed, wherever necessary, in the presence of any partners or of any one partner, who shall sign the same in token of the presence.

Thanking You,

Yours faithfully,

|  |  |  |
| --- | --- | --- |
| **Sr No.** | **Name of the All Partners** | **Firm Stamp and Signature of All Partners** |
| 1 |  |  |
| 2 |  |  |
| 3 |  |  |
| 4 |  |  |
| 5 |  |  |

*(On Letter Head of the LLP)*

Date :

To,  
Profitmart Securities Pvt Ltd

Unit No 213. Opal Square, Plot No C-1, Thane – East,

Thane, Mumbai – 400604, Maharashtra, India.

**LIST OF AUTHORIZED PARTNER(S)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Sr.**  **No**. | **Name of Authorized Partners** | **Designation** | **Stamp & Signature of Authorized Partner** |
| 1 |  |  |  |
| 2 |  |  |  |
| 3 |  |  |  |

Thanking You,

Yours faithfully,

**For, M/s. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Mr./Mrs. Mr./Mrs.**

**Partner Partner**

*(On Letter Head of the LLP)*

Date :

To,  
Profitmart Securities Pvt Ltd

Unit No 213. Opal Square, Plot No C-1, Thane – East,

Thane, Mumbai – 400604, Maharashtra, India.

**LIST OF ALL PARTNERS**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Sr.**  **No**. | **Name of Partner** | **Designation** | **Photograph** | **PAN Number** | **Residential Address** |
| 1. |  | PARTNER |  |  |  |
| 2. |  | PARTNER |  |  |  |
| 3. |  | PARTNER |  |  |  |
| 4. |  | PARTNER |  |  |  |

Thanking You,

Yours faithfully,

**For, M/s. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Mr./Mrs. Mr./Mrs.**

**Partner Partner**